Spindle
Document Distribution

Document
Delivery
& Process
Automation

DRAYCIR®

Why Spindle Document Distribution?

We understand that time is precious – so we're here to help make your working day that little bit easier. Our award-winning document management software, Spindle Document Distribution is flexible and customisable to your business needs.

Designed to work seamlessly behind the scenes, Spindle Document Distribution connects your document workflow processes to deliver your communications accurately - to the right people at the right time.

Visit
draycir.com/spindle
for more detail

Works with...

Sage 50cloud

Sage 200cloud

Sage 300cloud

Sage Enterprise Management

Microsoft Dynamics NAV

Microsoft Dynamics GP

Infor SunSystems

SAP Business One

Pegasus Opera

Access Accounts

SYSPRO

Crystal Reports

Microsoft Word

Microsoft Excel

SQL Server Reporting Services (SSRS)

and many more

sage

Microsoft Dynamics

infor

SAP

Say **goodbye** to...

**Time wasted on lengthy
operational processes**

**Risk of human error when collating,
distributing and filing documents**

**Unnecessary postage and
stationery costs**

Document security risk

Complex set-up and maintenance

Say **hello** to...

Improved process efficiency

**Consistent, professional and
branded documents**

Faster document delivery via email

**Legal compliance with electronic
document requirements**

Quick return on investment

Transform the look of outgoing documents

Invoice 0001

Invoice Date: 11 August 2015
Account Number: FB001
Payment Due by: 25 November 2015

Agradeço pelos seus serviços

Click here to
Pay Now ▶

TERMS & CONDITIONS

1 **Digital signature applied.**

2 **Incorporates full colour design with logo and corporate branding.**

3 **Relevant data extracted from your ERP.**

4 **256 bit document encryption.**

5 **Automatically change language files.**

6 **Terms & conditions automatically added.**

7 **Pay Now button added to invoice.**

"Spindle Document Distribution provides a much better customer experience and makes our life easier in terms of time spent processing documents."

TMC Iberia

Flexible features

Spindle Document Distribution gives you the tools to improve your business efficiency and help make your working day that little bit easier. You could reduce the time you spend processing paperwork by 20%, saving you a day a week.

Batch document distribution

Sends all your documents in batches or individually to exactly where they need to go by email, print, fax or to archive.

Branded document templates

You can easily add different templates for your documents with full colour backdrops and incorporating your full branding. You can add promotional messages which can be tailored specifically to different customer groups.

Spindle Document Distribution is ideal if you work with different types of customers, across different countries or brands. It has the ability to automatically switch templates, language files and different attachments to suit requirements.

Send any type of business communication

Attach and send any document type, such as invoices, statements, remittance advices, quotations, sales orders and so on to any contact, internally or externally, from any business application.

Archive for future retrieval

When documents are distributed, they are automatically archived and can be viewed using the Document Search Tool by searching with the document number, transaction type, date and more.

Distribute to multiple contacts

If you need to send the same document to more than one recipient, additional recipients can be copied into emails or the same document can be attached to a separate email with a tailored message.

Protect documents

Digitally sign your PDF documents to verify your identity and ensure the integrity of the document using advanced Adobe CDS Digital ID. You can also password protect sensitive documents such as pay slips and other confidential information.

Spindle PayThem™

Get paid faster by adding 'Pay Now' buttons to invoices. Your customers can securely pay you online using your chosen payment provider WorldPay or Sage Pay (UK).

Personalise correspondence

With real-time data extracted from your accounting system, you can ensure that documents contain the right information such as contact name, address, email address, account details and payment information. You can also personalise your email message and printed communications.

Add extra attachments

Include additional documents with your electronic correspondence such as related invoices with statements, delivery instructions, terms and conditions of purchase, promotional offers, newsletters etc.

Visit
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for more detail

Flexibility for every department

Credit Control

Fed up with requests for invoice copies?

Spindle Document Distribution can automatically attach multiple invoices to every monthly statement emailed to your customers. So you and your customers instantly have all the information you need to hand when you are querying reasons for late payment.

Accounts

Wasting your time stuffing envelopes?

Email invoices and other types of documents in seconds. Spindle Document Distribution will automatically email batches of documents or print out ready for posting, depending on individual customer preference settings.

Sales

Keep on top of your accounts!

Receive copies of overdue statements or invoices in real-time. Not only will this reduce internal queries – it will help you assess any disputes or overdue payments too.

Warehouse

Want to achieve faster despatch?

No need to collate multiple documents. Spindle Document Distribution simplifies the order picking process by adding all orders to one picking list. Barcodes are automatically generated and inserted on the document.

"Implementing Spindle Document Distribution has helped us to streamline processes, save money and improve our service to our customers - we wouldn't be without it."

Towsure

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DRAYCIR®

Working smarter

At Draycir, efficiency and versatility go hand in hand. And our products reflect exactly that. We create specialist software to improve your business processes in simple-to-use steps.

Our practical solutions help businesses work smarter by reducing costs, improving cash flow and streamlining operational efficiency. We are dedicated to creating products with high levels of usability, supported by excellent resources and on-going development.

Credit Hound

Advanced Credit Control

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Our strategic partners

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Developer

SAP Partner

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